

**Department of Languages and Culture Studies
UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE**

**Checklist for Completion of Requirements for the
UNDERGRADUATE CERTIFICATE IN TRANSLATING (CT) - ENGLISH↔SPANISH**

To add the Undergraduate Certificate Program to your transcript, please complete the top portion of this form and submit to the Department of Languages and Culture Studies, COED 427.

This form must be submitted as early as possible in the semester, before the graduation application deadline.

STUDENT: _____
 Name Student I.D. Number E-mail address

Please note that an undergraduate Certificate in Translating in the English-Spanish sequence is earned by completion of the four courses, with a grade of **B** or better in each course.

THIS SECTION FOR COMPLETION BY THE DEPARTMENT ONLY

Course #	Course Title	Semester/Year	Grade
TRAN <u>3601</u>	Introduction to Translation Studies	_____	_____
TRAN 4442	Practicum in Translating I - Spanish	_____	_____
TRAN 4443	Practicum in Translating II - Spanish	_____	_____
TRAN 4444	Practicum in Translating III - Spanish	_____	_____

Approval: _____ **DATE:** _____
Certificate Advisor

For Office use only:

Added CTRN as major: _____ Printed Certificate: _____ Notified Student: _____